

The GDPR, the General Data Protection Regulation, has been in operation since May 2017 and is enforceable from 25th May 2018. It is a Regulation by which the European Commission intends to strengthen and unify protection for individuals within the European Union (EU). It also addresses export of personal data outside the EIJ. Its obligations include minimising collection of personal data, deletion of personal data that is no longer necessary, restricting access, and securing data through its entire lifecycle. Consequently, this new legislation will affect the way the Grantchester Charity Runs contacts its members and stores personal information about its membership.

Grantchester Charity Runs (GCR) will comply with the requirements of GDPR and will, if requested, delete the data held on any member or former member. We have carried out a "Data Audit" of all data held, why and where it is held, who can access it, the security details in place and how long it is held. The following summarises this information.

The following personal information is held electronically by GCR on participants in the GCR:

- Personal and contact information: prefix, name, address, email address, telephone numbers, nature of participation in the GCR and purchases through the GCR registration process.
- Contact details of parent and/or emergency contact
- Payments to the GCR

The GCR do not routinely collect details of bank accounts but in certain cases if you have supplied these details they may be held on our records.

Information on previous editions of the GCR may be displayed on the GCR website.

The GCR will only use participants' personal details specified above, and these will be used solely for the following purposes:

- Communication to facilitate the organisation of the GCR in the current year and subsequent years.
- To manage the legitimate purposes of the GCR, including the arrangements of the GCR, safeguarding participants and collecting income
- In an emergency, to contact a relevant family member or designated contact

Previous participants do not automatically have their personal details deleted (they may wish to re-participate and/or stay in touch). But if you request that your personal details (apart from name) are deleted, the GCR will comply promptly.

You may have a copy of this policy by request

You have the right to:

- Be removed from the lists etc; but this may affect your ability to participate in future editions of the GCR.
- See what information we store about you, by request to the GCR Data Protection Officer, and we will provide this within 30 days.
- Have your history deleted.
- Change details of the data.

Grantchester Charity Runs

18 May 2018